



River Vale Public Schools

609 Westwood Avenue, River Vale, NJ 07675 • Phone: (201) 358-4020 • www.rivervaleschools.com

Application for Employment

To be considered an official applicant for a position, this application must be completed in its entirety. Please complete all sections. **Do not respond “see resume” on any part of application.** Please submit a resume, current certification (or statement of eligibility), Praxis scores, college transcripts, and three recent letters of recommendation to the Personnel Office in order to complete your application.

Position Applying for _____ Date _____

How did you hear about this position? *(please be specific)* _____

PERSONAL INFORMATION

Name *(Last, First, Middle)*

Street Address

City

State

Zip

Mailing Address (if different)

Home Phone

Cell Phone

Email

Were you formerly employed at the River Vale School District?

Yes

No

If yes, list place, job title, and dates of employment.

Under what other names have you worked?

Are you a citizen of the United States?

Yes

No

If not, do you hold a current visa entitling you to work here?

Yes

No

Have you ever been non-renewed or dismissed from another school district?

Yes; District

No

If yes, please explain

Have you ever been convicted of a crime other than a minor traffic violation?
(Such conviction may be relevant only if job-related).

Yes

No

If yes, please explain

EDUCATION

NAME & LOCATION

YEAR GRADUATED

DEGREE AWARDED

MAJOR/MINOR

Graduate School

College/University

High School

Other

Are you certified to teach in NJ?

Yes

No

Certified in another state *(specify state)*

Certification expiration date

Area(s) of certification

Awards, Honors, Professional Memberships, etc.

Name (Last, First, Middle)

EMPLOYMENT HISTORY

Beginning with your current or most recent position, list all related experience. Include student teaching.

School/Organization	Dates of Employment	From	To
City/State	Starting Salary	Per	
Position	Ending Salary	per	
Supervisor's Name/Position		Phone #	
Reason for Leaving		OK to contact?	Yes No

School/Organization	Dates of Employment	From	To
City/State	Starting Salary	Per	
Position	Ending Salary	per	
Supervisor's Name/Position		Phone #	
Reason for Leaving		OK to contact?	Yes No

School/Organization	Dates of Employment	From	To
City/State	Starting Salary	Per	
Position	Ending Salary	per	
Supervisor's Name/Position		Phone #	
Reason for Leaving		OK to contact?	Yes No

School/Organization	Dates of Employment	From	To
City/State	Starting Salary	Per	
Position	Ending Salary	per	
Supervisor's Name/Position		Phone #	
Reason for Leaving		OK to contact?	Yes No

REFERENCES

NAME	ADDRESS	PHONE	RELATIONSHIP
1.			
2.			
3.			

I certify that all answers given on this application are true and complete to the best of my knowledge. I understand that if employed, falsified information or omission of facts on this application shall be considered sufficient cause for dismissal. I understand that employment is conditional upon a review of criminal records. I authorize the River Vale School District to obtain records to determine the accuracy of my responses. I agree to abide by all applicable District and State rules, regulations, and policies upon my acceptance of employment with the District.

I understand that effective 9/1/11, all employees of State and local government, including local Boards of Education, must reside in the State of NJ, unless exempted under law. If you already work for State or local government or a board of Education as of 9/1/11, and you do not live in NJ, you are not required to move to NJ if there is no more than a seven day break in employment. However, if you begin your position or employment on 9/1/11 or later, you must reside in NJ. If you do not reside in NJ, you have one year after the date you take your position or employment to relocate your residence to NJ. If you do not do so, you are subject to removal from your position or employment.

Signature Date